

GENEALOGY PROJECT MANAGEMENT WORKSHEET

CHOOSE PROJECTS > BREAK INTO SUB-PROJECTS > LIST STEPS TO COMPLETION > MONITOR PROGRESS

PROJECT 1	PROJECT 2	PROJECT 3
Sub-project 1	Sub-project 1	Sub-project 1
To-Do list	To-Do list	To-Do list
1	1	1
2	2	2
3	3	3
4	4	4
5	5	5
Sub-project 2	Sub-project 2	Sub-project 2
To-Do list	To-Do list	To-Do list
1	1	1
2	2	2
3	3	3
4	4	4
5	5	5
Sub-project 3	Sub-project 3	Sub-project 3
To-Do list	To-Do list	To-Do list
1	1	1
2	2	2
3	3	3
4	4	4
5	5	5
Sub-project 4	Sub-project 4	Sub-project 4
To-Do list	To-Do list	To-Do list
1	1	1
2	2	2
3	3	3
4	4	4
5	5	5
Weekly Review Dates	Weekly Review Dates	Weekly Review Dates
Monthly Review Dates	Monthly Review Dates	Monthly Review Dates
Annual Review Dates	Annual Review Dates	Annual Review Dates